

**REGULAR CITY COUNCIL MEETING**  
**January 19, 2006**

PRESENT:	LouAnn Christensen	Mayor
	Jon Adams	Councilmember
	Holly Bell	Councilmember
	Alden Farr	Councilmember
	Steve Hill	Councilmember
	Reese Jensen	Councilmember
ALSO PRESENT:	Bruce Leonard	City Administrator
	Ben Boyce	Director of Leisure Services
	Alan Wright	Director of Public Power
	Mark Tuescher	Community Development
	Paul Tittensor	Police Chief
	Darin McFarland	Superintendent of Streets Department
	Nancy Green	Senior Center
	Jim Buchanan	Director of Emergency Services
	Paul Larsen	Director of Economic Development
	Dennis Sheffield	Director of Finance
	Chris Marx	Golf Professional
	Cathy Wood	Cemetery Sexton
	Jolene Crockett	Public Works Administrative Secretary
	Sharon Brailsford	Administrative Assistant
	Mike Nelson	Police Lieutenant
	Tyler Bouck	Waste Treatment
	Robert Neville	Streets Department

**7:00 - COUNCIL MEETING**

Mayor Christensen called the meeting to order. Dennis Sheffield gave a prayer as part of the reverence period. The pledge of allegiance was recited by the audience, led by Tyler Bouck.

Approval of Minutes: A motion was made by Councilmember Bell to approve the minutes. The motion was seconded and carried. Mayor Christensen presented the agenda as follows:

**PUBLIC COMMENT**

**CONSENT**

Appointment to Planning Commission  
2005/06 Brigham City Council Member Assignments

**PUBLIC HEARINGS**

City's 2006-2007 City Budget  
Approval of the Amendment to Eagle View Subdivision-P.U.D., Phase III, Lots 11, 12 & 13

**NEW BUSINESS**

Approval of Vision Statement and Implementation Plan  
Approval of an Ordinance of Brigham City Establishing the Position of "Human Resource Manager," Changing the Name of the Position of "Director of Parks & Recreation" to "Director of Leisure Services," Updating the Positions to be Appointed by the Mayor and Repealing the "Industrial Commission" Ordinance  
2005 Annual Golf Report  
Golf Course Fee Resolution  
West Forest Street Parkway Cooperative Agreement with UDOT  
Amended Perpetual Non-Exclusive Cable & Facilities Easement for UTOPIA (**Tabled**)  
Approval of a Temporary Truck Route Needed During the Main Street Reconstruction Project

**UNFINISHED BUSINESS**

Update to City Council on Progress of the Pedestrian and Sidewalk Master Plan

**OTHER BUSINESS**

Schedule a Work Session for the Planning Commission and City Council for Training

**CLAIMS**

Payment Register & Misc. Claims

**EXECUTIVE SESSION**

Property Discussion

Councilmember Bell made a motion to approve the agenda as amended. The motion was seconded and carried unanimously.

**PUBLIC COMMENT**

There were no comments from the public.

**CONSENT**

**Appointment to Planning Commission**

It was recommended that Joan Peterson be appointed to serve on the Planning Commission.

**2005/06 Brigham City Council Member Assignments**

MOTION: A motion to approve the Consent Agenda was made by Councilmember Farr, seconded by Councilmember Jensen and unanimously carried.

**PUBLIC HEARINGS**

**City's 2006-07 City Budget**

Mr. Sheffield explained that the purpose of the public hearing is to start accumulating information and priorities and things that need to be incorporated into the budget the coming year which will start July 1, 2006 and end June 30, 2007. The public is invited to attend the public hearing and voice their opinion so they can be considered as the budget is prepared.

MOTION: A motion to open public hearing was made by Councilmember Bell, seconded by Councilmember Hill and unanimously carried.

There were no comments from the public.

MOTION: A motion was made to close public hearing by Councilmember Farr and seconded by Councilmember Bell and unanimously carried.

**Approval of the Amendment to Eagle View Subdivision - P.U.D., Phase III, Lots 11, 12 & 13**

Mark Tuescher stated this is a request to eliminate one lot of three and consolidate them into two. Lot 11 has a home on it, the property owner approached the developer and asked him to sell him 20' and the developer has agreed to do so. We are taking 20' out of Lot 12. Essentially we will eliminate Lot 12, 20' will go to Lot 11 and the remainder will go to Lot 13. We need to amend it to remove the easements. There are no utilities running through the easement, so there should be no problem. There is a technicality involving financial institutions. Whenever we amend property, financial institutions need to be involved.

MOTION: A motion to open public hearing was made by Councilmember Bell, seconded by Councilmember Jensen, unanimously carried.

There were no comments from the public.

MOTION: A motion was made to close public hearing by Councilmember Bell, seconded by Councilmember Farr, unanimously carried.

MOTION: A motion was made by Councilmember Farr to approve the Amendment to Eagle View Subdivision - P.U.D. Phase III, Lots 11, 12 & 13 subject to the final approval by the City Attorney. The motion was seconded by Councilmember Hill and passed unanimously.

## **NEW BUSINESS**

### **Approval of Vision Statement and Implementation Plan**

Mayor Christensen read the Mission Statement, Values and Focus Areas of the City. The current vision is more of a statement rather than a vision and lacks clear definition of where we want to go in the next six (6) years. She also read some quotes by Governor Huntsman. She mentioned that we are facing challenges: operating costs continue to rise, tax dollars are leaving our city, potential business demanding state of the art communication system infrastructure, recruiting more businesses is becoming more competitive, the traffic along the Wasatch corridor is becoming more congested, there is a shortage of high paying jobs, a shortage of local amenities and services and a shortage of executive housing. There are opportunities that come along with these challenges. We have open space for development, we have a local University and Technology Center, eight (8) designated EDA and RDA areas which are real opportunities for us to capitalize on, we have a strong presence in the aerospace and defense industry, we are in close proximity to several area attractions, we have a part in UTOPIA, we have an opportunity to bring Commuter Rail to Brigham City, we have an alliance with Box Elder County to develop West Forest Street, we are close in proximity to three (3) major transportation areas - air, our own airport, interstate and also rail. We also have infrastructure and resources to accommodate growth.

We want to preserve our small town atmosphere. We want to maintain our public safety. We want to become linked by commuter rail to other cities along the Wasatch Front and by high speed broadband internet to the worldwide network. We want to preserve and enhance our heritage, history and cultural arts. We want to enhance our quality of life. We want to strengthen our economy by building on the core business strengths and attract new high tech industry into our City. We want to remain financially sound and develop a highly skilled workforce. We want to create high-paying jobs and expand our university to include an innovation center for the research and development of new technologies. We want to become the Northern gateway to Utah and a destination site for area attractions.

The Mayor then read the new Vision Statement which is as follows:

Brigham City envisions a community that preserves and enhances a small town atmosphere, natural beauty and a clean environment. Improving our quality of life is implemented through providing a sound utility infrastructure offering quality services that include state-of-the-art redundant telecommunications, reliable electricity, clean water, wastewater treatment, recycling and storm drainage. Our transportation opportunities include well-maintained streets, an efficient airport, commuter rail, and mass transit. We are known as a safe community and a location of choice to live, work and play.

Building upon our history, heritage and cultural arts, we are a regional center for arts and culture. We are the Northern Gateway to Utah and tourist destination for area attractions. Recreation events draw families throughout the intermountain west to participate in activities and tournaments. We value our open space and strive to preserve and maintain our beautiful parks.

Our strong economy is reflected through the recruitment of new businesses and entrepreneurs that are producing high-paying jobs and needed amenities. Our educational infrastructure produces a highly skilled workforce and is actively creating research and development of new technologies for potential business growth. Business retention and expansion is encouraged through a city focused business friendly environment.

Our focus is to maintain fiscally sound policies that ensure our citizens and businesses are not unduly burdened by high taxation. We support all that uplifts and beautifies our community and all that encourages a vibrant, healthy future for our Citizens.

The four focus areas give our vision substance and meaning.

How to manage the Vision:

Champions or those who protect and fight for are: the Mayor and our City Council and Resource Managers, which are our City Staff; our Stakeholders or those who have an interest or share in what we are trying to do, (these are our implementers), our employees, boards, commissions, task teams, and developers.

**Economic Development:**

(1) Recruiting Businesses and Entrepreneurs, (2) Revitalize and Retain Existing Businesses, (3) Tourism, (4) State-of-the-Art Telecommunications, (5) Educated and Highly Skilled Workforce, (6) Research and Development of New Technologies, and (7) Commuter Rail.

Our **Champion** to head this particular area is our Economic Development Director, **Paul Larsen**.

The Stakeholders, those who will help to implement this vision are: the Economic Development Board, Airport Advisory Board, Golf Course Commission, Heritage & Cultural Arts Advisory Board, Historic Preservation Commission, Museum Gallery Board, Planning Commission, RDA #1 Design Review Committee, Recreation Commission and Commuter Rail

**Responsive Government:**

(1)Business Friendly Environment, (2)Maintain & Provide Essential Infrastructure, (3) Clean Water, Wastewater Treatment, Reliable Electricity, (4) Well Maintained Streets & Mass Transit, (5)Provide Needed Amenities & Services, (6) Telecommunications, and (7)Regional Airport Facility

Our **Champion** is **Bruce Leonard**.

The Stakeholders are: the Airport Advisory Board, Board of Adjustments, Board of Appeals, Economic Development Board, Planning Commission, Public Utility Advisory Board, Purchasing Policy Committee, RDA#1 Design Review Committee, Volunteer Center Advisory Board, Youth City Council, Youth Volunteer Council, Commuter Rail Task Force, TDR Task Force, and UTA Task Force

**Quality of Life:**

(1)Small Town Atmosphere, (2)Preserve Our Historic Architecture Ambiance, (3)Heritage & Cultural Art Activities, (4)Maintain Our Natural Beauty & Clean Environment, (5)Parks, Trails and Leisure/Recreation, (6) Quality Housing, and (7) Community Education

Our **Champion** is **Bruce Leonard**

The Stakeholders are: Advisory Council on Aging, Economic Development Board, Golf Course Commission, Heritage & Cultural Arts Advisory Board, Historical Preservation Commission, Library Board of Directors, Museum Gallery Board, Neighborhood Pride Council, Planning Commission, RDA #1 Design Review Committee, Restoration Commission, Shade Tree Commission, VIPs Council, Volunteer Center Advisory Board, Youth Commission Executive Board, Youth Volunteer Council and TDR Task Force

**Public Safety:**

(1)Ensure Safety and Security, (2)Police, (3)Emergency Services/Disaster Preparedness, (4)Fire Protection, (5)Ambulance

Our **Champion** is **Jim Buchanan**

The Stakeholders are: CERT Council, Citizen Corps Council, Fire Prevention Bureau, Neighborhood Pride Council and VIPs Council

The objective is to have the vision presentation presented by March 31<sup>st</sup> of this year.

To implement this vision:

We need to validate the team objectives and align with the vision

We need to prioritize the subordinate projects

We need to set incremental goals and mileposts

We need create external partners and champions

Streamline and simplify the business process

Return and report – We expect the boards and commissions, every one of them, to report to us at least once a year.

Everyone will be asked to buy into this vision.

The Mayor went over the reorganization of City Hall.

Our new Marketing Slogan is ***Beautiful Brigham City . . . Your Future is Here***

MOTION: A motion was made by Councilmember Bell to approve the Vision Statement and Implementation Plan. The motion was seconded by Councilmember Hill, and passed unanimously.

**Approval of an Ordinance of Brigham City Establishing the Position of “Human Resource Manager,” Changing the Name of the Position of “Director of Parks & Recreation” to “Director of Leisure Services,” Updating the Positions to be Appointed by the Mayor and Repealing the “Industrial Commission” Ordinance**

The council held a special meeting on the 9<sup>th</sup> of January, where the organization was approved. These are the ordinances which need to be in place in order to implement the reorganization.

MOTION: A motion was made by Councilmember Jensen to approve an Ordinance of Brigham City Establishing the Position of “Human Resource Manager,” Changing the Name of the Position of “Director of Parks & Recreation” to “Director of Leisure Services,” Updating the Positions to be Appointed by the Mayor and Repealing the “Industrial Commission” Ordinance. The Motion was seconded by Councilmember Bell. Motion passed unanimously.

**2005 Annual Golf Report**

Chris Marx addressed the council and gave his report on the golf course. There were 175 tournaments held 2005. Of those 175, 15 were state tournaments, 55 were corporate. As we go into 2006, the Golf Course Commission prioritized needs at the golf course. Chris presented the list to the council and asked them to keep these in mind when they go into the budget sessions.

**Golf Course Fee Resolution**

Ben Boyce presented the Fee Resolution. The Golf Course Commission looked into the present budget of the golf course and determined they would like to see it be more self-sufficient. We recommend an adjustment of 50¢ increment be passed, which will generate an additional \$25,000 to \$30,000 revenue. This amount will cover the programmed deficit in the current budget.

MOTION: Councilmember Farr made a motion to approve the 2006 Golf Course Fee Increase Resolution as outlined. Motion was seconded by Councilmember Jensen and passed unanimously.

**West Forest Street Parkway Cooperative Agreement with UDOT**

Ben Boyce presented the agreement with UDOT to proceed with the West Forest Street Parkway. The agreement will cover the design and engineering. The intent is to be out to bid by September/October. Construction would begin, based on weather, either this Fall or a year from now.

MOTION: Councilmember Bell moved that we approve the West Forest Street Parkway Cooperative Agreement with UDOT, which was seconded by Councilmember Jensen and passed unanimously.

**Approval of a Temporary Truck Route Needed During the Main Street Reconstruction Project**

Mark Tuescher showed the councilmembers a map which shows the truck routes. The northern route will

no longer be accessible. An alternate route has been suggested - an extension on 200 South, goes to 500 West and North to Forest Street and then out to the freeway. Once it passes 100 North, they can then move back to the normal truck route. This will only be used during the time the northern section of the project is being done. Councilmember Hill proposed the public be notified before the change was made. An open house was suggested so that public input could be received and questions answered.

MOTION: Councilmember Bell moved to schedule a public open house concerning the Temporary Truck Route before final approval. Councilmember Hill seconded. Passed unanimously.

#### **UNFINISHED BUSINESS**

##### **Update to City Council on Progress of the Pedestrian and Sidewalk Master Plan**

A presentation on the Sidewalk Master Plan was given. The plan will be taken to the Planning Commission.

MOTION: Councilmember Adams made a motion to forward the Sidewalk Master Plan to the Planning Commission and receive comment from them. Seconded by Councilmember Bell, passed unanimously.

#### **OTHER BUSINESS**

The City Council would like to schedule a work session with the Planning Commission for training. This meeting will be held February 28, 2006 at 6:00 p.m.

##### **Claims**

Councilmember Adams reported that he had reviewed the claims for the week of 12/31/05 in the amount of \$282,979.69; for the week of 01/10/06 \$967,618.36; for the week of 01/17/06 \$164,973.49 - move to approve. The motion was seconded by Councilmember Bell. The motion passed unanimously.

MOTION: Councilmember Adams moved to adjourn to Executive Session, which was seconded by Councilmember Farr. Roll call vote was taken and motion passed unanimously.

Council meeting adjourned at 8:55 p.m. for an executive meeting to discuss property issues.

City Council reopened and adjourned at 9:38 p.m.